IEP Opening minds with travel

Mentoring & Monitoring

IEP receives the students CV, Letter of Motivation and Application Form

Student receives a full orientation in IEP office

1-2 week check up email

24/7 Emergency helpline throughout the internship

Help with documentation

Student, Host Company and IEP Evaluations

Documents Received — **Skype Interviews** — **Arrival** — **Departure**

Drop in to our City Centre offices Monday-Friday 9am-5pm throughout Internship

INTERNSHIP PERIOD

Skype interviews with potential Host Companies
* Not always required

Specified Supervisor in the Host Company

Mid-term check up email

Co-ordinated Social & Networking Activities

Final check up email